MALMESBURY
TOWN COUNCIL

Minutes of the **Policy and Resources** Committee Meeting

Held in Malmesbury Town Hall on **Tuesday 16th June 2026**

Present; Cllrs D'Arcy, I Wallis, Drake, Hastings, J Akhtar, Crawford-Price and Grant.

Also present: Claire Mann, Town Clerk.

PR/26/46 To receive Declarations of Interest

None received.

PR/26/47 To receive apologies

Apologies received from Cllr O Wallis.

PR/26/48 Public participation in respect of items included in this agenda

None received.

PR/26/49 To approve minutes of meeting held on the 14th April 2026.

It was noted that Cllr Hastings had forwarded apologies and was not in attendance and that Cllr James was in attendance. Cllr D'Arcy initialled the amendments, the minutes were then approved and signed as a correct record.

PR/26/50 To receive financial analysis report.

It was noted that the payment in the website code is a one off payment. Cllr Drake asked how the investment with CCLA was performing, the Town Clerk made assurances that a good return of interest has been received. Cllr James asked if the method of forecasting could be added to the Financial Analysis. The report was noted.

PR/26/51 To consider identified CIL expenditure.

There had been none for consideration.

PR/26/52 To consider grant funding applications from Malmesbury School and Malmesbury Cricket Club

Cllr Grant stated that the Town Clerk should check with Perry Holmes at Wiltshire Council as to whether granting funds to either of the following applications would constitute pre-determination in the event of a planning application being submitted.

It was resolved to grant £500 to Malmesbury School to develop a pre-feasibility study for a performance space for the School and Town, subject to confirmation from Perry Holmes that it wouldn't constitute predetermination.

Cllr Akhtar left the meeting

It was resolved to grant £500 to Malmesbury Malmesbury Cricket Club towards replacement changing rooms, subject to confirmation from Perry Holmes that it wouldn't constitute predetermination.

Cllr Akhtar returned to the meeting.

PR/26/53 **To consider report from Planning & Environment Committee on proposals for Signage Project.**

Members considered the report. It was resolved that the working group would report to Planning & Environment in future.

PR/26/54 **To review membership of working groups overseen by Policy & Resources (Streetscape/Signage, CIL/S106 & CCTV)**

Following discussion it was agreed that the Streetscape/Signage working group comprised Cllrs D'Arcy, Drake, Power and Crawford-Price and Campbell Ritchie. It was agreed that the CIL/S106 working group comprised Cllrs D'Arcy, Grant, Exton and Drake and Campbell Ritchie. Cllr W Jones will be asked by the Town Clerk if he wants to remain on the group. It was agreed that CCTV working group membership comprised Cllrs D'Arcy, Crawford-Price, James and I Wallis. Once the CCTV Review report has been received by the Policy & Resources Committee the group will be disbanded.

PR/26/55 **To consider request from Buckley Barracks.**

Following discussion it was agreed that Cllrs are concerned that the request is for support of a shop in Calne but asked the Town Clerk to reply stating that the Town Council is keen to support activities and events that directly benefit and support 9RLC.

PR/26/56 **To consider remaining payment profile for grant to Malmesbury Town Team.**

It was resolved that the remaining £10k would be paid on receipt of the report requested after six months into this financial year, as per the grant application.

PR/26/57 **To consider use of the Malmesbury Crest on the Ambulance to be sent to the Ukraine following Operation Ambulance fundraising.**

Cllr Grant declared a non-pecuniary interest in this item and will leave the room during discussion.

Cllr Grant left the meeting

Following discussion, it was agreed that the Crest could be used for the ambulance.

Cllr Grant returned to the meeting

PR/26/58 **To review the following policies for adoption; General Data Protection Regulations, Recruitment Policy and Communication Policy.**

Members reviewed the policies. Amendments were suggested and will be circulated for final approval at a future P&R meeting.

The meeting closed at 8.01pm